



## *Cascade Geographic Society's*



**27TH ANNUAL MT. HOOD SALMON, MUSHROOM, AND BIGFOOT FESTIVAL  
SEPTEMBER 22-23, 2018**

### **2018 VENDOR INFORMATION AND POLICIES, APPLICATION, AND LIABILITY WAIVER**

**PLEASE KEEP THIS INFORMATION FOR YOUR REFERENCE**

**Dates:** Saturday, September 22- Sunday, September 23, 2018

**Vendor/Festival times:** 10:00 a.m. - 6:00 p.m. Saturday. 10:00 a.m. - 5:00 p.m. Sunday. **Place:** Mt. Hood Village, 65000 E. U.S. Highway 26 near Brightwood, two miles west of Welches.

**Purpose of the Festival:** To celebrate the season of the wild salmon and wild mushrooms, the Fall season, and the preservation of the natural environment, in addition to the history, the dissemination of scientific research, as well as the folklore, of this creature that is known as the Sasquatch. This is a celebration of our natural resources and other public treasures in an educational and entertaining way.

**Type of merchandise wanted:** Quality, hand-created crafts such as artwork, fabric crafts of many types, unique jewelry, natural furniture/toys, and other handcrafted works. There is very limited space for commercial vendors who sell pre-made items that may be of interest to us. \*\*\*\*\*[Note: we reserve the right to dismiss any vendor who displays merchandise at the festival that was not listed and approved on the application. Please be very specific on the application, whether you are a new or veteran vendor.]\*\*\*\*\*

**Application deadline:** All applications must be received by September 14, 2018.

**Application acceptance:** Vendor space is limited, and allocated on an application-date-received basis, as well as our evaluation of the variety and quality of offered items and the similarity to previously-accepted applications. We make no

‘exclusive’ promises to vendors from year to year, with the exception of our food vendor. Return the attached form completely filled out and the required fee, by check or money order, to reserve a 10’ x 10’ space. Make payment out to Cascade Geographic Society. (Detailed instructions on the form.)

**Vendor setup options:** Friday, September 21 ~ 5:00 p.m.- 7:30 p.m. \*\*\*\*\*No vendor is allowed early setup.\*\*\*\*\*Saturday, September 22 ~ 9:00 a.m. - 10:00 a.m. \*\*\*\*\*No personnel will be able to assist you at times other than these. Mt. Hood Village personnel are not responsible for assisting vendors, and our organization’s volunteers are multi-tasking to get the festival up and running. The more well-versed you are with this information packet, the more self-sufficient you should be, which is very much appreciated!

**Daily close-up/teardown policy:** Tear-down is to be no earlier than 6:00 p.m. on Saturday; and no earlier than 5:00 p.m. on Sunday. Vendors who choose to tear down early despite this policy may not be accepted at future festivals.

**Vendor fees:** Craft vendors ~ \$35 total for the event. Commercial vendors [more than 25% of inventory is imported or not hand-crafted] (very limited space allotted for commercial vendors) ~ \$60 total for the event. \$15 extra for specific reserved booth space (as available, on a first-reserved basis). \*Note: Living history exhibitor’s fee is waived for those who qualify.

**Facilities:** 1.) **Outdoor Courtyard** (approximately 10 spaces available) with overhead canopy/shelter, which accommodates pop-ups in the center spaces and, depending on the size of your pop-up, some of the perimeter spaces. \*\*\*\*\*Please do not ask us for overhead measurements or to go to the site to measure for you. 2.) **Indoor Evergreen Room** (approximately 6 spaces available). The Music Stage is set up in the Evergreen Room for this festival, so if you don’t want to be near the music, plan to be outdoors. The Evergreen Room is walled with windows; no vendor will be allowed to set up in such a way as to block the windows (i.e. with wall hangings and such). Also, Evergreen Room corner spaces can be somewhat dark (not near windows), so be prepared to bring your own light/s and extension cord (50’ maximum). The Evergreen Room is locked within 5-10 minutes of closing time each day. \*\*\*\*\*[Note: There are no vehicles/campers allowed in the courtyard display area other than for initial setup and teardown. You must provide your own security for your booth and sale items during festival hours and off-hours.}\*\*\*\*\*

**Electricity:** If you need electricity, please provide your own power cord of at least 100' outdoors, and maximum 50' indoors.

**Tables and chairs:** You must provide your own tables and chairs. Mt. Hood Village is not responsible for providing any equipment for vendors (including dollies and hand-trucks so you must plan in advance of your arrival).

**Camping options for approved vendors:** Currently under review by Mt. Hood Village corporate owners: call the reservation desk for information. Once you have received written approval of your application, from Cascade Geographic Society, you may call Mt. Hood Village at 503-622-4011; identify yourself as a Mount Hood Salmon, Mushroom, & Bigfoot Festival approved vendor to receive any discounted rates that may be offered.

**Liability waiver:** The attached liability waiver (on the reverse side of your application) is required to be signed by all potential vendors ~ please sign to complete your application.

Cascade Geographic Society is a non-profit 501(c)(3) educational corporation consisting entirely of volunteers. In addition to building a pioneer-era living history village in Rhododendron, preserving the Shanghai Tunnels (and conducting Underground tours), and providing educational programs to schools and groups, we also operate the Breaking Through the Silence Project (A Human Trafficking Education Center).

We are looking for craft vendors who are cooperative, fun, and easy to work with. None of our staff are paid event organizers (although some of us have put on festivals and events for over thirty years), but our volunteers try very hard to accommodate reasonable needs of vendors and the public in order to continue to offer these free local events!





## *Cascade Geographic Society's*

### **2018 MOUNT HOOD SALMON, MUSHROOM, & BIGFOOT FESTIVAL VENDOR & LIVING HISTORY EXHIBITOR'S INFORMATION AND POLICIES, APPLICATION, AND LIABILITY WAIVER**

(on reverse side)

[IMPORTANT NOTE: All forms must be completed at the time of your application in their entirety in order to be considered. ]

**Check one:** Craft vendor \_\_\_\_ Commercial vendor \_\_\_\_ Living history exhibitor \_\_\_\_

**Site preference:** Outdoor Courtyard \_\_\_\_ or Indoor Evergreen Room \_\_\_\_

No preference: \_\_\_\_ Specific site request (\$15 additional fee) \_\_\_\_\_

Name/s \_\_\_\_\_

Telephone/s \_\_\_\_\_

Street address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Email Address \_\_\_\_\_

Website (if appropriate) \_\_\_\_\_

New Vendor \_\_\_\_\_ or Returning Vendor \_\_\_\_\_

Products: Describe in detail, whether new or returning vendor. New vendors must provide photos or a website photo link. Acceptance or denial will depend upon this information:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Vendor agreement:** I have read the information/policy packet, and agree to all terms if I am approved as a participating vendor in the 2018 Mount Hood Salmon, Mushroom, & Bigfoot Festival.

Applicant's Signature (s): \_\_\_\_\_

Date: \_\_\_\_\_

Mail Application and Fee(s) in advance to: Cascade Geographic Society, Mount Hood Salmon & Mushroom Festival, P.O. Box 398, Rhododendron, Oregon 97049. Unless you have provided an email address, include a business-sized, stamped envelope with the proper postage for your application acceptance or denial.

\*\*\*\*PLEASE SIGN WAIVER ON REVERSE SIDE\*\*\*\*

# 2018 LIABILITY WAIVER

## CASCADE GEOGRAPHIC SOCIETY'S 27TH ANNUAL MOUNT HOOD SALMON, MUSHROOM, & BIGFOOT FESTIVAL SEPTEMBER 22-23, 2018

I/we understand that my/our attendance at the 2017 Mount Hood Salmon, Mushroom, & Bigfoot Festival is voluntary. As a vendor or exhibitor at the Festival, I/we agree to hold harmless Cascade Geographic Society, Inc., their Board of Directors, and volunteer staff, as well as Mt. Hood Village (also known as Equity Lifestyles Properties), their Board of Directors, officers, staff, and work-campers, from any physical or emotional injuries or property theft which I/we may incur or be subject to upon the property of Mt. Hood Village. I/we understand that Mt. Hood Village and Cascade Geographic Society will make reasonable efforts to secure the Evergreen Room and to provide a safe environment for vendors; I understand that it is my/our sole responsibility to provide security for my/our booth and items and for my/our own physical and emotional safety.

Furthermore, I/we agree to follow the policies and instructions as outlined in the Festival Information Packet, and take necessary directions from Mt. Hood Village staff and the event coordinators from Cascade Geographic Society.

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Vendor's printed name

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Vendor's signature

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Date

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(Additional)Vendor's printed name

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Signature

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Date



[IMPORTANT NOTE: Please keep a copy of this Application and Waiver for your records.]